



EXECUTIVE DIRECTOR POSITION ANNOUNCEMENT

Mustang Heritage Foundation

Georgetown, Texas

The Foundation is seeking a full-time Executive Director with visionary leadership and enthusiasm for the MHF mission and the ability to engage, inspire and mobilize staff, target audiences and the public to support its mission. The office is in Granger, Texas near Georgetown.

The Mustang Heritage Foundation is a 501(c)(3) nonprofit organization founded in 2001 with a **mission to facilitate successful adoptions of America's excess mustangs and burros**. The mission is being accomplished through creating and managing mustang horse events programs and activities, providing information and education about BLM-managed wild horses and burros, elevating their image and desirability, providing opportunities for public to become involved in the organization and its programs. Program areas focus on adopters, philanthropists, youth, veterans and horse training professionals. The Foundation works closely with the Bureau of Land Management.

Job Overview

The Executive Director provides organizational leadership, reports to and works with the Board of Trustees and is responsible for planning, overall management, fundraising and financial management, human resource management, communications, marketing and public relations, risk management and professional practices of a 501(c)3 foundation. The Executive Director is also responsible for managing and coordinating the current programs and activities of the Foundation including the Trainer Incentive Program (TIP), Extreme Mustang Makeover competitions, Veterans and Mustangs and Youth and Mustang Challenge. Occasional travel throughout the United States required. Please visit www.mustangheritagefoundation.org/execdirector for full job description.

Qualifications/Skills

Education: Bachelor's degree required

Experience and Skills

- 3-5 -years' experience relevant to the position such as administrative leadership in a non-profit organization, management of an equine organization or entrepreneurial endeavors.
- Demonstrated ability to procure and manage grant programs and to develop additional funding sources to augment MHF's existing revenues.
- Experienced and comfortable in making "the ask" for funds, donations and volunteers.
- Demonstrated management experience in overseeing and promoting events and programs with knowledge and experience in the horse industry and the management of participatory and competitive horse activities.

- Knowledge of and experience with the wild horses and burro's situation in the United States and the Bureau of Land Management's current program of adoption of these animals.
- Ability to manage and effectively utilize MHF's current facility resources to further the MHF mission.
- Demonstrated ability to recruit, train, motivate and manage staff/volunteers.
- Strong written and oral communication skills and appropriate self-confidence and maturity so as to effectively communicate MHF's vision at all levels and across organizational lines in a manner inspiring to staff, board, donors, program participants and volunteers.
- Skills and abilities to build strong collaborative and productive relationships with Trustees, staff, program participants, appropriate public agencies, horse and related industries, donors and volunteers
- High degree of integrity, creativity, transparency, and demonstrated commitment to the MHF mission.

Salary: This is a full-time salaried position with a salary range of \$80,000 to \$100,000 plus benefits - commensurate with qualifications.

Application Deadline: Review of applications will begin on **August 10, 2019** and will continue until the position is filled.

Application Procedure:

Submit electronically in PDF format. Submit a cover letter describing interest and qualifications for the duties and responsibilities for this position, a resume, names and contact information for three references.

Submit to:

Chairman, MHF Executive Director Search Committee

Email: mhfapplications@gmail.com

Mustang Heritage Foundation is an equal opportunity employer, committed to a policy of equal opportunity and non-discrimination.